

Department of Social and Health Services

DP Code/Title: M2-8E Interagency Rate Changes
Program Level - 100 Vocational Rehabilitation

Budget Period: 2003-05 Version: 11 2003-05 Agency Request Budget

Recommendation Summary Text:

This step requests funding to reflect the Department of Personnel's (DOP) projected budget rate of .7 percent (.007) per year for personnel services charges on the agencies' classified salary base.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Program 100			
001-1 General Fund - Basic Account-State	34,000	34,000	68,000
Total Cost	34,000	34,000	68,000

Staffing

Package Description:

DOP receives its funding from the agencies it supports. These funds are paid to DOP for services related to the recruitment, training, promotion, transfer, compensation, labor relations, or removal of state employees. This step funds the difference of .25 percent (.0025) from the current budget rate of .454 percent (.0045) to the .7 percent (.007) rate referenced in the Office of Financial Management (OFM) Instructions.

Narrative Justification and Impact Statement

How contributes to strategic plan:

This decision package meets the agency balanced scorecard goal of: 1) Accounting for the wise use of public dollars; 2) Recruiting and supporting a knowledgeable, diverse workforce; 3) Providing continuous skill and leadership development.

Performance Measure Detail

Goal:

Incremental Changes

FY 1

FY 2

Reason for change:

Agencies were instructed to budget for personnel services at .7 percent (.007) in the OFM 2003-05 Operating Budget Instructions (Appendix A-5, page 111).

Impact on clients and services:

This funding will allow the department to maintain the current level of service.

Impact on other state programs:

All programs in DSHS are impacted.

Relationship to capital budget:

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None

Required changes to existing RCW, WAC, contract, or plan:

None

Alternatives explored by agency:

This decision package is in response to instructions from OFM.

Budget impacts in future biennia:

The cost of Personnel Services will continue to impact future biennia at the funded rate.

Distinction between one-time and ongoing costs:

This is an ongoing cost.

Effects of non-funding:

Personnel Services costs are a part of operating state government. If not approved, funds will have to be diverted from other programs or services to cover the increased costs.

Expenditure Calculations and Assumptions:

Estimated Fiscal Year 2002 expenditures for Object AA are used as the base for calculating the Fiscal Year 2004 and Fiscal Year 2005 increase for this step.

See attachment - AW M2-8E Interagency Rate Changes.xls

Object Detail

Program 100 Objects

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
E Goods And Services	33,620	33,620	67,240
T Intra-Agency Reimbursements	380	380	760
Total Objects	34,000	34,000	68,000

DSHS Source Code Detail

Program 100

Fund 001-1, General Fund - Basic Account-State

<u>Sources</u>	<u>Title</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
0011	General Fund State	34,000	34,000	68,000
Total for Fund 001-1		34,000	34,000	68,000
Total Program 100		34,000	34,000	68,000